



EMPLOYMENT OPPORTUNITY

JOB DESCRIPTION - CEO FOR ARCHEUS SOCIAL LTD

Job Description: Chief Executive Officer (Part-Time)

Organization: Archeus Social Limited

Location: Remote

Employment Type: Part-Time

Salary: Competitive salary, commensurate with experience and organizational resources

Application Deadline: 15 July 2025

Start Date: To be negotiated with successful candidate

About Archeus Social Limited

Archeus Social Limited is a not-for-profit public company limited by guarantee and a registered charity dedicated to advancing education based on the Educational Philosophy of Rudolf Steiner. Our mission is to support Steiner-inspired initiatives, including acting as a trustee for public funds to raise and distribute resources for Steiner schools, scholarships, and educational facilities in Australia. Our flagship project, the Indus Project, aims to establish a pioneering phenomenological university in Western Australia (where the Indus Project was conceived) and/or other states depending on the unfoldment of the project. This university will offer a transformative alternative to the current tertiary education system. Following a successful feasibility study in 2024, we are now entering the Detailed Design Phase Study (DPS) to develop detailed plans for the university. We are seeking a visionary Chief Executive Officer (CEO) to lead this critical next phase.

Why This Role Matters

The global university system is at a crossroads, grappling with corporatization, outdated paradigms, and a disconnect from holistic human development. Archeus Social Limited believes a new model of tertiary education is urgently needed — one that nurtures intellectual, emotional, and spiritual growth while fostering ethical individualism and community responsibility. The Indus Project, inspired by Rudolf Steiner's philosophy and social threefolding, is our response to this challenge. As CEO, you will lead the Detailed Design Phase Study (DPS) to create an actionable blueprint for a phenomenological university, setting the foundation for a transformative educational institution and contributing to a legacy for future generations.

The Role

We are seeking a passionate and strategic Chief Executive Officer (CEO) to work part-time, driving Archeus Social Limited's mission forward with a primary focus on leading the Detailed Design Phase Study (DPS) for the Indus Project.

The CEO will ensure compliance with our constitutional obligations as a public charity, engage and grow our community, and spearhead strategic initiatives to develop detailed costings, business plans, budgets, and execution plans for the university. This role is ideal for a candidate committed to transforming higher education, with either a solid understanding of Steiner's social threefolding or a strong willingness to learn. As a small charity, we offer a competitive salary commensurate with experience, making this role suited for someone deeply aligned with our cause who is willing to contribute discretionary time to a mission-driven organization.

Key Responsibilities

1. Governance and Regulatory Compliance

- Fulfill the governance obligations of a company secretary, ensuring Archeus Social Limited meets all regulatory requirements under the Corporations Act and ACNC Act.
- Maintain accurate records, including the register of members, minutes, and financial records, as stipulated in the constitution.
- Provide quarterly updates to the board and ensure compliance with annual reporting requirements (currently minimal, with potential growth as fundraising increases).

2. Community Engagement and Membership Growth

- Activate and engage Archeus's member base to sustain momentum for the Indus Project, ensuring sufficient community energy to advance the DPS or responsibly conclude the initiative.
- **Board Composition:** Collaborate with the board to recruit new board members suitable for overseeing the DPS and future phases, leveraging our network and external Steiner or education reform communities.
- **Membership Development:** Convert subscribers into paid members, developing and executing a strategy to build a sustainable, paid membership community within Australia's Steiner/Waldorf community and beyond.
- **Project Team Assembly:** Form a project team for the DPS of the phenomenological university. This will include liaising with the teachers and tutors who have already indicated their willingness to bring their courses into the sphere of this project. It will also include the development of detailed costings, business plans, budgets, and execution plans for the Indus Project. Ensure the team remains engaged and progresses toward objectives.

3. Fundraising Strategy

- Develop and implement a fundraising strategy to support operational costs (e.g., hiring additional paid staff) and fund asset acquisition for the Indus Project as outlined in the DPS.
- Leverage community engagement, partnerships, and networks to secure donations and grants, building on existing fundraising efforts.

4. Administrative and Strategic Leadership

- Manage incoming communications, maintain the organization's website, and optimize its impact for community outreach and fundraising.
- Provide strategic leadership to align all activities with Archeus's charitable purpose and the Indus Project's vision of a phenomenological university.
- Perform additional administrative tasks to ensure the smooth operation of the charity, including coordinating with the board and external stakeholders.

Candidate Profile

Essential Skills and Experience

- **Passion for Education Reform:** Deep commitment to transforming tertiary education, with a vision for addressing the limitations of the current university system.
- **Community Engagement:** Proven experience in mobilizing and engaging communities, ideally within not-for-profit or cause-driven organizations.
- **Business Administration:** Demonstrated ability to manage administrative tasks, including record-keeping, compliance, and stakeholder communication.
- **Willingness to Learn Steiner's Philosophy:** Solid understanding of Rudolf Steiner's social threefolding and Educational Philosophy or a strong interest in learning and applying these principles.
- **Communication Skills:** Excellent written and verbal communication skills to engage diverse stakeholders, including members, board members, and potential donors.

Desirable Skills and Experience

- **Fundraising:** Experience in developing and executing fundraising strategies, particularly within the not-for-profit sector.
- **Project Management:** Ability to assemble and lead project teams, ensuring deliverables are met on time and within scope.
- **Education Networks:** Connections within Australia's Steiner/Waldorf community or global education reform movements.
- **Board Governance:** Experience serving on or recruiting for boards, particularly for charities or not-for-profits.

Personal Attributes

- Visionary and collaborative leader with a commitment to ethical individualism and community-driven change.
- Self-motivated and able to work independently in a part-time, remote role.
- Flexible and adaptable, with a willingness to take on diverse tasks in a small organization.
- Strong organizational skills and attention to detail, particularly for governance and compliance tasks.

Why Join Archeus?

This is a rare opportunity to lead the next phase of a transformative initiative that redefines tertiary education. As CEO, you will:

- Drive the Detailed Design Phase Study for a groundbreaking phenomenological university inspired by Rudolf Steiner's vision (or learn to apply his principles to create a new educational paradigm).
- Engage with a passionate community eager to support innovative education reform.
- Work with a dedicated board committed to the Indus Project.

- Contribute to a cause that fosters human freedom, wisdom, and creativity, addressing global educational and social challenges.

How to Apply

Please submit your application, including a **resume** and a **cover letter**, to:

efsr.foundation@outlook.com.au

Your cover letter should address:

- Your passion for transforming tertiary education and addressing the broken university system.
- Your experience in community engagement and business administration.
- Your alignment with or willingness to learn Rudolf Steiner's philosophy, particularly social threefolding.

Applications will be reviewed on a rolling basis, and shortlisted candidates will be invited for an interview with the board. For inquiries, please contact Pieter Lottering at the following address: efsr.foundation@outlook.com.au

Archeus Social Limited is an equal opportunity employer. We welcome applications from individuals of all backgrounds who share our commitment to innovative education and holistic human development.